



**GOVERNORS STATE
UNIVERSITY**

**Board of Trustees
Quarterly Meeting**

August 25, 2023

Engbretson Hall

Supplemental Book

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TAB 1

**GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE AND
REVISED SUBSEQUENT MEETING AGENDA**

August 25, 2023 – Committee of the Whole at 9:00 am in Engbretson Hall

and

August 25, 2023 – Board Meeting Immediately following in Engbretson Hall

*As of May 11, 2023, there is no longer an emergency option for meeting attendance previously permitted by Section 7(e) of the Illinois Open Meetings Act, 5 ILCS 120/7; however, the meeting may be viewed virtually.**

August 25 – Committee of the Whole

Chair Angela Sebastian

9:00 am**	I.	CALL TO ORDER AND ROLL CALL	Tab #'s
9:01 am	II.	PUBLIC COMMENT*** Consistent with Public Act 91-0715 and reasonable constraints determined by the Board of Trustees, at each regular or special meetings of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.	
9:07 am	III.	CHAIR'S COMMENTS <i>Chair Angela Sebastian</i>	
9:10 am	IV.	APPROVE PROPOSED AGENDA FOR AUGUST 25, 2023, COMMITTEE OF THE WHOLE MEETING	1
9:12 am	V.	APPROVE MEETING MINUTES FROM JUNE 9, 2023, COMMITTEE OF THE WHOLE MEETING, OPEN AND CLOSED SESSIONS	2
9:15 am	VI.	INFORMATIONAL ITEMS <ul style="list-style-type: none">Civil Service Merit Board Report	3

		<ul style="list-style-type: none"> Investment Report by the Old National Bank Hanover Economic Impact Study Report Election of Board Officers Overview Committee of the Whole Structure Report Calendar Year Meeting Date Recommendations <p><i>See Board Book for written informational reports not presented:</i></p> <ul style="list-style-type: none"> Report on Income-Producing Contracts Report on Contributions to/from University-Related Organizations Report on Procurement Activities of \$100,000 to \$249,000 Human Resources Update 	
10:30 am		BREAK	
10:40 am	VII.	<p>PROPOSED ACTION ITEMS</p> <p><i>Presentation and discussion of action items proposed for Board of Trustees Meeting immediately following.</i></p> <ol style="list-style-type: none"> Resolution 24-01: Election of Officers and Delegates <i>Presenter: Ms. Therese King Nohos, Vice President, General Counsel</i> <i>President for Academic Affairs</i> Resolution 24-02: Advocate Aurora Health, 3-Year Contract for the Student Healthcare Center Services <i>Presenter: Mr. Paul McGuinness, Vice President of Student Affairs and Enrollment Management</i> Resolution 24-03: Per Section II(B)(5)(g) Department Head leave of six months based on meeting certain criteria. <i>Presenter: Mr. Joshua Allen, Vice President for Human Resources</i> 	<p>4</p> <p>5</p> <p>7</p>
11:05 am	VIII.	CLOSED MEETING	
		<p>According to Section 2(c) of the Illinois Open Meetings Act, 5 ILCS 120, the Board may meet in closed session to consider certain topics, including but not limited to:</p> <ul style="list-style-type: none"> The appointment, employment, compensation, discipline, performance, or dismissal of specific employees pursuant to Section 2(c)(1) 	
11:15 am	IX.	BACK IN SESSION FOLLOWING CLOSED MEETING	

11:20 am	X.	ADJOURN THE COMMITTEE OF THE WHOLE MEETING	
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Notice to GSU Community and Members of the Public: Committee of the Whole

1) If you require accommodations to participate fully in the meeting, please contact Therese King Nohos (contact info below) to request them.

2) *If you wish to watch the meeting remotely via Zoom, a link is provided below for your use. The Chair kindly asks anyone who is attending virtually to log on, and into the meeting ten (10) minutes prior to the meeting, to minimize disruption once the meeting is in session.

2) ***If you wish to make a public comment, please register in advance by contacting Therese King Nohos by 5 pm on Tuesday, August 22, 2023.

You are invited to a Zoom webinar.

Committee of the Whole: Friday, August 25, 2023, at 9:00 AM [Central Time – US and Canada]
Please click on the General Invitation link below to join the Committee of the Whole webinar:

<https://us02web.zoom.us/j/83271479126?pwd=TG1UNW5PM1hsRlpXcVMweXJGdys5QT09>

Passcode: 156697

Webinar ID: 832 7147 9126

Contact Information: Therese King Nohos; tnohos@govst.edu; 708.855.1553.

August 25, 2025 – Board of Trustees Meeting**Chair Angela Sebastian**

11:30 am**	I.	CALL TO ORDER AND ROLL CALL	Tab #'s
11:32 am	II.	PUBLIC COMMENT*** Consistent with Public Act 91-0715 and reasonable constraints determined by the Board of Trustees, at each regular or special meetings of the Board or its committees that is open to the public, members of the public may request a brief time on the approved agenda of the meeting to address the Board on relevant matters within its jurisdiction.	
11:37 am	III.	CHAIR'S COMMENTS <i>Chair Angela Sebastian</i>	
11:45 am	IV.	PRESIDENT'S REPORT – STATE OF THE UNIVERSITY (OR BREAK FOR LUNCH – TIMES MAY VARY) <i>Dr. Cheryl Green</i>	
12:30 pm	V.	ACTION ITEMS 1. Annually the Board is to elect their officers for various roles – Chair, Vice Chair and Secretary. They also select the Liaison to the Civil Service Merit Board. <i>Presenter: Therese King Nohos, Vice President, General Counsel</i>	4
12:50 pm	VI.	CONSENT AGENDA <i>Chair Angela Sebastian</i> Please note: Items may be removed from the consent agenda on the request of any one Trustee, without conducting a vote. Items not removed will be adopted by general consent without debate. Removed items will be taken up later in the agenda as action items and may be discussed in Closed Session as appropriate. 1. Approval of Board of Trustee Proposed Agenda, August 25, 2023. 2. Approval of Board of Trustee Minutes of the June 12, 2023, Meeting. 3. Resolution 24-02: Advocate Aurora Health, 3-Year Contract for	1 6 5

		<p>the Student Healthcare Center Services <i>Presenter: Mr. Paul McGuinness, Vice President of Student Affairs and Enrollment Management</i></p> <p>4. Resolution 24-03: Per Section II(B)(5)(g) Department Head leave of six months based on meeting certain criteria. <i>Presenter: Mr. Joshua Allen, Vice President for Human Resources</i></p>	7
1:00 pm	VII.	<p>BOARD DIALOGUE – SERVES AS RETREAT</p> <p>1. Items for Discussion</p> <ul style="list-style-type: none"> - AGB Take-aways, Chair Sebastian and Trustee Brookins - Dashboard Design Concept – Metrics, Strategy and Vision - Annual Calendar - Committee of the Whole Information - High Level Strategic Conversations 	
11:00 am		OLD BUSINESS/NEW BUSINESS	
11:15 am	VIII	ADJOURN	

NOTE – Immediately following the Board of Trustees meeting, a tour is scheduled for the Trustees with ITS, which provides an opportunity to update technology and learn about the enhancements of multi-factor authentication.

Notice to GSU Community and Members of the Public: Board of Trustee Meeting

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- 2) *If you wish to watch the meeting remotely via Zoom, a link is provided below for your use. The Chair kindly asks anyone who is attending virtually to log on, and into the meeting, 10 minutes prior to the meeting, to minimize disruption once the meeting is in session.
- 2) ***If you wish to make a public comment, please register in advance by contacting Therese King Nohos by 5 pm on Wednesday, August 23, 2023.

You are invited to a Zoom webinar.

Board of Trustees Meeting: Friday, August 25, 2023, at 9:00 AM immediately following the Committee of the Whole meeting [Central Time - US and Canada]

Please click the General Invitation link below to join the webinar:

<https://us02web.zoom.us/j/84435037519?pwd=Vk9nMmpNQmpNR2NDRXBZeDJ6OEZ6UT09>

*Illinois Open Meetings Act – Virtual Option

**All times are approximate and subject to change.

Passcode: 736227

Webinar ID: 844 3503 7519

Contact Information: Therese King Nohos; tnohos@govst.edu; 708.855.1553.

TAB 2

EXECUTIVE SUMMARY*Regarding***Resolution 24-03: Administrative Leave for Tracy Sullivan**

- I. **ACTION ITEM:** Authorize approval of “Department Head” administrative leave for six months from August 31, 2023 at full pay.
- II. **BACKGROUND:** Pursuant to Board Regulation II(B)(5)(g)(i), certain employees, including “administrative officers holding the title of . . . Department Head . . . shall be eligible, upon approval by the Board (following recommendation of the President) to receive six months’ leave at full pay or twelve months’ leave at half pay if they meet all the following criteria at the time of retirement . . .” The criteria are: (a) “They do not hold a tenured teaching appointment”; (b) “They have been in [their] position[] for a period of at least ten years prior to retirement”; and (c) “They have not had a sabbatical or educational leave during the ten years immediately preceding retirement.” *Id.*
- Tracy M. Sullivan, who has announced her retirement effective August 31, 2023, meets the above criteria, having served as the Department Head of the Procurement Department for at least ten years, having not held a tenured teaching position, and having not taken a sabbatical or educational leave within the prior ten years. President Green recommends this Board action.
- III. **PROPOSED RESOLUTION:** Please see proposed Resolution submitted herewith.
- IV. **RESOURCE/CONTACT:** Mr. Joshua Allen, Vice President for Human Resources, jallen@govst.edu; 708.235.7169.

Resolution No. 24-03**Approval of Administrative Leave
for Tracy Sullivan**

WHEREAS, The Board of Trustees of Governors State University (the “Board” and “University,” respectively) was created on January 1, 1996, by Public Act 89-4 to operate, manage, control, and maintain the University in accordance with the rights, powers, and duties vested by law in the Board;

WHEREAS, The Board is comprised of eight members, seven of whom are appointed by the Governor of Illinois with the advice and consent of the Senate, and one of whom is a University student selected by student peers;

WHEREAS, Pursuant to Section II(B)(5)(g)(i) of the Board Regulations, certain employees, including Deans and Department Heads or Division Chairpersons, may, upon electing to terminate their employment, receive six months’ leave at full pay if they meet certain criteria, are recommended for such leave by the President, and such leave is approved by the Board (“Leave”);

WHEREAS, The criteria for Leave are:

- a) They do not continue in a tenured teaching appointment.
- b) They have been in one or more of the aforementioned positions [including Dean and Department Heads or Division Chairpersons] for a period of at least ten years prior to retirement; and
- c) They have not had a sabbatical or educational leave during the ten years immediately preceding retirement.

See Section II(B)(5)(g);

WHEREAS, Tracy Sullivan has been employed by the University since 1998, beginning as Director of Purchases;

WHEREAS, After over 25 years of dedicated service to the University, including over 21 years as a member administration, Tracy Sullivan has announced her retirement from the University, will not continue in a tenured teaching position, and has not had a sabbatical or educational leave in the prior 10 years; and

WHEREAS, Having met all the criteria for Leave, President Green recommends that the Board approve leave for Tracy Sullivan.

Now, therefore, it is:

Resolved, that the Board approves Leave for Tracy Sullivan in the amount of six months leave at full pay.

Resolved, that the Board directs the University to take all reasonable and necessary steps to otherwise effectuate this Resolution.

Approved August 25, 2023

[TO COME]

TAB 3

August 23, 2023

Re: Amended Governors State University Board of Trustees Human Resources Updates

Key Positions (Hires, Searches, Promotions)

Position	Employee	Start Date
Director, University Events	To Be Announced	
Dean, College of Business	Sonia Dalmia	September 11, 2023
Assistant Vice President and Chief Procurement Officer	Search Ongoing	August 4, 2023
Associate Vice President of Human Resources	Sandra Marak**	July 16, 2023
Interim Department Chair, University Library	Cari Didion*	August 1, 2023

*Internal Candidate Hired

**Promotion

Employee Wellness Initiatives

The Benefits and Employee Engagement team is working to host our annual employee picnic on September 22, 2023.

Send Silence Packing, will be on campus October 3, 2023 to continue to advocate to end the silence surrounding mental illness and suicide. Each year *Send Silence Packing* visits 60-80 schools and communities catalyzing conversations that contribute to a community's overall positive climate for mental health.

Performance Management Initiatives

Human Resources is implementing a paperless performance review process for employees. The implementation of this new program will assist in the on-time accurate tracking of employee's performance and development that is consistent and measurable.

Kristina Houston (Associate Director of Talent Management) will be working with all employees for input during the roll-out process. The estimated go live date is October 1, 2023.

Joshua Allen, SHRM-SCP
Vice President of Human Resources